

LANSING BOARD OF FIRE COMMISSIONERS
MINUTES
August 3, 2010

CALL MEETING TO ORDER By Chairman Robert Wagner at 7:30 PM

COMMISSIONERS PRESENT

Larry Creighton – Vice Chairman
Michael Day – District Secretary
Alvin Parker
Robert Wagner - Chairman
Jeff Walters – Assistant Secretary
George Gesslein – District Treasurer

CHIEFS – Chief Scott Purcell

PUBLIC – Dan Veaner – Lansing Star, Connie Wilcox – Town of Lansing Rep, David Heck – 16 Ladoga Park.

FLOOR OPEN TO PUBLIC COMMENT – David Heck inquired about the burning room demo, is it to be at Harborfest this year. Chief Purcell advised that the department had not planned to do it this year. He also inquired if the department had taken their large trucks through Ladoga Park since the roadway was cleared of obstacles. Chief Purcell advised that they had not yet been through the Ladoga Park road and David Heck requested that a trial run be made to verify that the roadway is now passable with the large trucks. Chief Purcell advised that he would do so at some time in the future.

COMMITTEE REPORTS:

Addition to Central Station – Alvin Parker, Jeff Walters. Jeff advised that the 95% completed plans have been given to the town building codes department for their preliminary review. He also advised that we have a bill for the architect's services which isn't warranted until we receive the 100% completed plans. The architect has not been responsive to Jeff's inquiries. There were only a few minor outstanding items that shouldn't delay the completion of the plans. Sprinkler quote updates are also waiting on the final plans.

MINUTES OF PREVIOUS MEETING

Secretary Day submitted minutes for the July 20, 2010 meeting. Jeff Walters made a motion to approve the minutes as distributed, seconded by Michael Day. Vote 5 yes, (LC, AP, MD, JW, RW), 0 no.

COMMUNICATIONS & SECRETARY'S REPORT

District Secretary Day advised that the following communications are in the folder:

1. PERMA notice of payroll audit for 2009 / 2010, there will probably be an increase in premium.
2. Notice from TRIAX Management Group of public hearing at Village of Lansing Office on July 27th concerning Lansing Meadows Planned Development Area.
3. Halco Plumbing & Heating proposal for service contract for all HVAC units.
4. Pinsky advised that Fire Department Resource Manual updates are only available for 2007, subsequent years are being worked on. We will be ordered for 2007.

BILLS

George Gesslein submitted the following report:

| | |
|--------------------------------------|--------------------|
| Total bills to be paid for July 2010 | \$ 87,951.00 |
| Total bills paid in July 2010 | \$ 13,992.54 |
| Total Salaries paid in July 2010 | <u>\$ 9,250.00</u> |
| Total of all bills for July 2010 | \$111,193.54 |

All bills, payroll, and an Abstract of Vouchers have been presented for review by the Board of Fire Commissioners.

Motion made by Jeff Walters to pay the bills and hold the payments for the architect and 2nd Dickman Directory bill until the Secretary or Assistant Secretary confirm that they are to be paid and so advise the Treasurer, seconded, by Larry Creighton. Vote 5 yes, (LC, AP, MD, JW, RW), 0 no.

TREASURER’S REPORT

District Treasure Gesslein submitted the following Treasurer’s Report:

1. Treasurer’s Report for July 2010- All Commissioners have received a copy and a copy has been placed on file.
2. The budget Account A346.10, Building Improvements is over budget by \$52,796.36 due to expenses for the new addition to Central. Recommend transferring \$100,000 from Account 3900, Retained Earnings to cover shortfall until final costs are known.

A motion was made by Michael Day, seconded by Jeff Walters to transfer \$100,000 from Account 3900, Retained Earnings to Account A346.10 Building Improvements. Vote 5 yes, (LC, AP, MD, JW, RW), 0 no.

A motion was made by Jeff Walters, seconded by Larry Creighton to accept the Treasurer’s report. Vote 5 yes, (LC, AP, MD, JW, RW), 0 no.

CHIEF’S REPORT

Chief Scott Purcell gave the following report:

INCIDENT RESPONSES:

Monthly Preliminary Report: Fire = 44 EMS = 42 No Responses = 0 EMS Total = 86

Year to Date Preliminary: Total = 657.

Larger Incidents:

Praises & Difficulties:

PERSONNEL:

Membership Applications:

Injuries:

Personnel Issues:

Other: Tim Myers has resigned as 3rd Assistant Chief.

TRAINING:

Training Request forms:

Monthly Review:

Upcoming Review: Ladders, Ropes & knots, Driver Training, OSHA refresher,

APPARATUS & EQUIPMENT:

All SCBA has been serviced, as has the compressor, all passed satisfactorily.

Getting prices for turnout gear, will be ordering next month.

FACILITIES:

- Central: -
- Station #3:
- Station #4:
- Station #5:

PROJECTS & COMMITTEE UPDATES:

BUDGETARY, PUBLIC, & OTHER MISC.:

UNFINISHED BUSINESS

1. Service Awards – Need to mail remainder of annual statements after distribution at next dept meeting.
2. Commissioners inspection of facilities – discuss needed any repairs. Roof at Sta 4, pictures taken and they are processing claim.
3. Flag Poles at Central & Station 3. Sta 3 has been started.
4. Sprinkler System for Central. Waiting for final plans.
5. Status of new title for Aerial. Coming.
6. Generators for Stations 3 & 4. Still need electrician quotes and one more equipment quote.
7. Possible need for 3 phase generator at Central. Not needed.
8. Annual inspection of Backflow preventers for 2010. All set up, Alvin and Jeff are arranging.

NEW BUSINESS

1. Preparation of Request for Proposal for Auditing services for next 3 years. Being sent out based on information obtained from conference.
2. Schedule for 2011 budget preparation and approval. Treasurer to prepare background work for Commissioners.
3. Jeff advised of some equipment changes in wireless equipment and services. Change will save some money and remove equipment and services not being used.

ADDITIONAL QUESTIONS/CONCERNS FROM PUBLIC Connie Wilcox complimented the Commissioners on the good job they were doing.

ANNOUNCEMENTS

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|-----------------|------------------------|-----------------|---------|
| August 3, 2010 | Commissioner’s Meeting | Central Station | 7:30 PM |
| August 5, 2010 | Department Meeting | Central Station | 7:30 PM |
| August 17, 2010 | Commissioner’s Meeting | Central Station | 7:30 PM |
| August 28, 2010 | Department Picnic | Central Station | |

ADJOURNMENT

Motion for adjournment made by Jeff Walters, Seconded by Alvin Parker.
Vote 5 yes, (LC, AP, MD, JW, RW), 0 no.

Meeting Adjourned at 7:57M.

Respectfully submitted,
Michael Day, District Secretary