

**LANSING BOARD OF FIRE COMMISSIONERS
MINUTES
March 16, 2010**

CALL MEETING TO ORDER - By Chairman Robert Wagner at 7:45 PM

COMMISSIONERS PRESENT

Larry Creighton – Vice Chairman
Michael Day – District Secretary
Alvin Parker - Absent
Robert Wagner - Chairman
Jeff Walters – Assistant Secretary
George Gesslein – District Treasurer

CHIEFS – Scott Purcell

PUBLIC - None

FLOOR OPEN TO PUBLIC COMMENT - None

COMMITTEE REPORTS:

1. Addition to Central Station – Alvin Parker, Jeff Walters. – The engineer indicated that the water line needs to be 6 inches deeper. Jeff has requested the change be in writing.
2. Move of Water Service – Alvin Parker, Jeff Walters. – The successful bidder is working on getting started.

MINUTES OF PREVIOUS MEETING

Secretary Michael Day submitted minutes for the March 2, 2010 regular meeting.

Jeff Walters made a motion to approve the minutes as distributed, seconded by Larry Creighton. Vote 3 yes, (LC, MD, JW), 0 no, abstain RW.

COMMUNICATIONS & SECRETARY'S REPORT

Secretary Michael Day advised that the following communications are in the folder:

1. NYS Archives letter advising of eight upcoming NYS Archives Workshops concerning various aspects of electronic and paper records management.

UNFINISHED BUSINESS

1. Service Awards – Scott Purcell requested information on the whereabouts of the Service Awards packet that needs to be posted. Location of paperwork will be checked out.
2. Commissioners inspection of facilities – Jeff Walters advised that he went through the facilities with the Town Code Enforcement Officer. Stations should have posted signs for allowable occupancy levels. Signs provided previously, apparently not posted, Town will provide replacement signs. Also was advised that all recently installed fire alarms need annual inspections. Station 4 missing light bulb and broken box cover, all replaced by Jeff. Central Station, no violations. Station 3 ladies toilet reported as leaking will be repaired by Jeff, circulator pump replaced by HSC. Jeff will check on labor cost for the work.
3. Flag Poles at Central & Station 3. – no change, flag on Central needs to be changed.

4. Sprinkler System for Central. – Has to be re-bid after the water system change is done.
5. Utica Mutual Letter. Received from Dave Banfield, Jeff will work on it.
6. Method for handling hotel pmts for conferences. – Need to review policy on use of cash advance vs voucher and/ or Purchase Order.

NEW BUSINESS

1. New garage door openers are installed. Still need to do one more door at Station 3. Jeff suggested we should look into doing that one, (door doesn't have any opener installed today).
2. Penn Diesel provided the first quote for a generator. Cost for generators alone, \$9,500 per Station for 3 & 4.
3. Chief Purcell has 3 quotes for Suburban fitout, low price was \$9,925.

ADDITIONAL QUESTIONS/CONCERNS FROM PUBLIC - None

ANNOUNCEMENTS

March 16, 2010	Commissioner's Meeting	Central Station	7:30 PM
March 21, 2010	Pancake Breakfast	Station 4	
March 22, 25, 2010	EVOC Training	Central Station	
April 1, 2010	Department Meeting	Central Station	7:30 PM
April 3, 2010	Easter Egg Hunt & BBQ	Central Station	
April 6, 2010	Commissioner's Meeting	Central Station	7:30 PM
April 8-10, 2010	EVOC Training	Central Station	
April 10, 2010	Baby Shower	Station 3	
April 27 – 30, 2010	Census Bureau Training	Station 3	9-5 PM

ADJOURNMENT Motion for adjournment made by Jeff Walters, Seconded by Larry Creighton. Vote 4 yes, (MD, LC, JW, RW), 0 no.

Meeting Adjourned at 8:07 PM.